



Agenda

May 11, 2022

4p

Call to Order

Roll Call

Approval of Minutes

Reports

- Treasurer's Report
- Library Director
- Regional Director

Report of Committees

- Budget-Proposed FY2023 budget
- Building and Grounds Committee-elevator
- Personnel Committee-Director's review
- Nominating-Hall 2nd term ends June 30; officers
- Building and Expansion Committee- Finance Committee presentation, 2nd Ave. properties, and next steps

Communications

Unfinished Business

- None

New Business

- Surplus
 - Brother Typewriter 0553
 - Lexmark Printer 0552
 - HP Computer 0548, 0550, 0558, 0559
 - HP Keyboard 0475
 - Lenovo Computer 0483, 0501, 0502, 0503,0506, 0533
 - Lenovo Keyboard 0508,0509, 0510, 0511
 - Lenovo Laptop 0537, 0538, 0539

Public Comment—none scheduled

Adjournment



The Franklin County Library Board of Trustees met on May 11, 2022, at 4:03 PM at the Franklin County Library with the following present: Dave Van Buskirk, Chairman; Kelly Doyle, Co-chair; Carl Goodman, Mickey Hall, and Portia Vaughn, Trustees; and Tina Stevens, Director.

Roll was called and the March 9, 2022, minutes were approved as presented.

Reports provided from the following:

Director Stevens reported for Treasurer Lynn Claxton that the latest financial report for April revealed 81% of the budget as expended and the library is on course to meet Maintenance of Effort.

Attached as page 4 is Director Tina Stevens' report. She also mentioned Prior-Year Maintenance of Effort funds have provided equipment for staff work spaces, materials, and a mobile tech station that will be used for inventory, social media, and training. Stevens and IT Specialist Kathy Pack visited the Old Jail Museum recently and began talks of a partnership. The library posted the opening of the Old Jail Museum for the season on Facebook, and it reached over 7,000 folks.

Regional Library Director Kate Huddleston—Report attached as pages 5 & 6.

On behalf of the Budget Committee Chair Lynn Claxton, Director Stevens submitted the Fiscal Year 2023 Budget request. The County Commission requested the departments operate as close to Fiscal Year 2022 as closely as possible. The proposed request is \$100 above last year's budget. Proposed FY2023 budget approved.

On behalf of Building and Grounds Chair Portia Vaughn, Director Stevens reported the elevator is now operational. The county covered the repair costs.

Personnel Committee Chair Mickey Hall reported a meeting is scheduled for Friday, May 13, 2022, to review the Library Director's performance for the past year.

On behalf of the Nominating Committee Chair Freda Clifton, Director Stevens shared that nominations are open for one Trustee position and officers. Trustee Mickey Hall's term ends this year.

On behalf of the Expansion Committee Chair Lynn Claxton, Director Stevens stated the Franklin County Long Range Planning Committee recommended the board present the New Facility Project and land offer to the Franklin County Finance Committee. Permission to present was granted.

No Communications.

No Unfinished Business



Under New Business the following items were approved for surplus:

- Brother Typewriter 0553
- Lexmark Printer 0552
- HP Computer 0548, 0550, 0558, 0559
- HP Keyboard 0475
- Lenovo Computer 0483, 0501, 0502, 0503,0506, 0533
- Lenovo Keyboard 0508,0509, 0510, 0511
- Lenovo Laptop 0537, 0538, 0539

No Public Comment

Adjournment 5:12 PM

Franklin County Library Secretary of the Board of Trustees

Franklin County Library Chairman of the Board of Trustees



Director's Report
MAY 2022

The library sprang into action for Spring!

Via partnership with The Crimson Clover Master Gardner Association, a Seed Library was offered during National Library Week, April 3-9. The Franklin County Garden Club helped out with volunteers as well. Thousands of seeds went home to new ground and are hoped to provide new seeds for the Seed Library's return in the fall. This program was a tremendous success.

In a focus on local history and genealogy, the Franklin County Historical Society and library partnered to bring Executive Director of the National Trail of Tears Association Troy Wayne Poteet back to Franklin County. He came all the way from Oklahoma to present two programs on March 19th and 20th about Davy Crockett, Rev. Eliza Butler, Sam Houston, and other Friends of the Cherokees. Both programs were offered in person and online. They were well-attended.

The Friends of the Library had a Flash Bag Sale, ended National Library Week with a meet and greet, and intend to offer two teacher workshops this summer. Prizes were also awarded during Teacher Appreciation Week, May 2-6. Active members are sought.

Dana Brown, Youth Services Director, is taking on S.T.R.E.A.M. activities with I.T. Specialist Kathy Pack's support. Brown is excited to get to "play" with the tech toys. This program is in conjunction with Chess Club on Tuesday afternoons. These seem to be hot programs still. Kits with S.T.R.E.A.M. projects are available to check out. Erosion, the water cycle, binary coding, and a scavenger hunt are some of the first kits that all ages may enjoy.

Summer Reading gets started June 1st with Oceans of Possibilities, this year's theme. The Partnership for Education and Enrichment in the Community (PEEC) is offering two free camps for kids this summer: Oceans of Possibilities and Hidden Treasures. One is science and the other history and genealogy.

The computer purchased with the American Rescue Plan Act grant are installed. All staff received a new computer and most public computers were replaced. The new laptops are loaded and ready for action as well. The study room has been ordered and is on its way! The size of a phone booth, the intended use is for Boater Tests and other proctoring.

The Trail Tale panels are on the way too! The first Franklin County Library Trail Tale is getting closer to a grand opening this summer on Friday, July 29, 2022, as part of the End of Summer Bash at the Winchester City Park. The project is accomplished by way of partners like the Friends of the Library, AM Rotary, The Stewart Family, and the City of Winchester. Stay tuned.

Thank you for your service and all my best,

Tina L. Stevens, Director



**Stones River Regional Library Report
May 2022**

Upcoming Trainings:

Date:	Title:	Presenter:	CE Hours:
5/19/2022	Library Space Planning (@the new Dickson Public Library)	David Vinjamuri	4

****Dates are subject to change, please register for all training with Mechell Barrett****
*****All of these are in-person.*****

Library Service Agreements (LSAs) & Maintenance of Effort Agreements (MOEs): Our office will be working with all libraries and library boards on these documents. The LSAs are due June 30, 2022, and the MOEs are due October 31, 2022.

ARPA Grant: Please continue to spend your ARPA money and send copies of your paid invoices to our office. All invoices for purchases must be dated for June 30, 2022, or earlier.

Technology Grant: The Technology grant application has been released. It requires a 50% match to the request amount. Awards of up to \$20,000 will be granted. Applications are due July 17, 2022.

Board Membership & Term Limits: By now, you should have several prospective board members to fill any vacancies you may have available in the new fiscal year. Be sure to vote on these prospects and file any necessary documentation with your city or county management (as needed) in the next month or two.

Training Plan 2022-2023: Stones River’s training plan for the new fiscal year has been submitted. We will release topics and dates when it is approved, likely in mid-June. If you have suggestions for upcoming trainings, do not hesitate to contact us via phone or email.

Budget for 2022-2023: If you have any questions about preparing your upcoming budget, please do not hesitate to reach out to our office for assistance.

Core Competencies: The Tennessee Standards for Public Libraries list 28 areas that every staff member should be proficient in. These Core Competencies are the basis for a new online training in Niche Academy. The training is self-paced and can be used as a benchmark and tool for employee evaluations. To get started, visit <https://my.nicheacademy.com/corecompetencies>.

Trustee Certification Program: Learn more about your library trustee responsibilities through the online Trustee Certification Program. The Standards call for all new trustees to be certified within their first year on the board! After registration, you can work on the ten sessions at your own pace (all



ten must be completed within one year). Sign up for the program at <http://tsla.libguides.com/trusteecert>

Events at the Tennessee State Library & Archives:

June 13-17, 2022: Historians in Training – Junior Archivist Summer Camp for rising 4th-8th grade students.

Guided Tours of the Library & Archives are available by request, Tuesday-Friday from 8 a.m. to 4:30 p.m. CT. Please email ask@tsla.libanswers.com to schedule your group tour.

For more information on these events, visit:

<https://sos.tn.gov/tsla/services/library-archives-events-and-activities> or

<https://www.facebook.com/TNStateLibraryArchives>

Additional Resources: Stones River Regional Library LibGuide:
<http://tsla.libguides.com/stonesriverregion>