



Agenda

September 14, 2022

4p

Call to Order

Roll Call

Approval of Minutes

Reports

- Treasurer's Report
- Library Director
- Regional Director

Report of Committees

- Building and Grounds-Digital sign, small tree issues, benches, low place in parking lot, sandstone table and benches
- Building and Expansion Committee- updates

Communications

Unfinished Business

- None

New Business

- Approve updated Bylaws-removed Regional Trustee section

Public Comment—none scheduled

Adjournment



The Franklin County Library Board of Trustees met on September 14, 2022, at 4:02 PM at the Franklin County Library with the following present: Kelly Doyle, Chairman; Carl Goodman, Co-chair; Lynn Claxton, Treasurer; David Eldridge, Lori Greer, Bari Beth Lowndes, Portia Vaughn, Trustees; Tina Stevens, Director; Cindy Matthews, Regional Assistant Library Director.

Roll was called and the minutes for the July 13, 2022, Board Meeting minutes were approved as presented.

Reports provided from the following:

Treasurer Lynn Claxton reported that the fiscal year budget passed. Maintenance of Effort was met.

Attached as page 4 is Director Tina Stevens' report.

Attached as pages 5 and 6 is the Regional Library Director's report. Regional Assistant Director Cindy Matthews highlighted the new State Librarian and Archivist James Ritter. The Annual Trustee Training is October 4, at the Brentwood Library.

Building and Grounds Chair Portia Vaughn said the dead trees will be removed, the benches have been moved to the sidewalk to deter folks sleeping on the porch. The low place in the parking lot has been inspected by the Franklin County Highway Department. It is recommended it be dug down, filled in, and not repaved. The sandstone benches in the rear will be moved to the front lawn, also. She also mentioned the Director and library staff have reported the steps taken to address visitors that attempt to "live" on the library grounds. The staff has repeatedly attempted to enforce the no sleeping policy. Winchester Police Department have been asked to patrol and remove persons not using the library or services according to policy. Discussion was held to provide other options. The Director will consult Ryan Dowd, renowned homeless expert, and David Eldridge will visit the Department of Human Resources in search of options.

David Eldridge, Expansion Committee Chair, reported it is recommended by Tom Orr, surveyor, that a civil engineer be consulted on the geotechnical study. Two proposals have been received by GTech and Geo-technical Associates. The civil engineer will serve to guide what is actually needed in a geotech study to determine buildability. The Library Director will contact Scott St. John, a civil engineer, as he has worked on other library projects.

No Communications.

No Unfinished Business



Under New Business the updated Bylaws were approved as submitted. The Bylaws reflected the removal of the Advisory Board and Regional Trustee sections.

No Public Comment

Chair, Kelly Doyle, mentioned that the Friends of the Library are hosting a revitalization meeting on October 14 at noon at the library. All are encouraged to participate.

Adjournment 5:24 PM

Franklin County Library Secretary of the Board of Trustees

Franklin County Library Chairman of the Board of Trustees



Director's Report
September 2022

After an eventful summer one would think a slower pace is needed. Not so! We finished the summer with nearly 18,000 visitors and 25,980 items checked out! To say our summer was a success is an understatement. We welcomed 35 teachers and school librarians for professional development through partnerships with the Friends of the Library, Kiwanis, and the Board of Education. The Back to School Bash regularly scheduled as the Summer Finale was a hit with all. Held late in August, community partners Winchester Parks and Recreation, Kiwanis, FC Friends of the Library, Programming for Enrichment and Education (PEEC), FC Garden Club, UT Extension Office, Campora, Bridge, TN Save a Life, Better Fi, and others came together and provided a load of fun and education for 200+ kids and adults.

Many community partners, FC Friends, county employees, board members, and others turned out to support The Stand Tall Trail Tale Grand Opening. The trail done in part to memorialize Molly Stewart has been visited by hundreds in the short time since installation. It stands as a highly visible attraction for the Winchester City Park and a tribute to the importance of self-confidence! Go Molly Lou!

The first in a series of songwriter workshops, Stories to Songs opened the window to the world of how a tune or a few words becomes music. David Watson, the first musician to facilitate the series, wowed attendees with his talents. The next workshop is Saturday, October 29th.

Upcoming events include a Chamber Coffee Connection set for Thursday, September 22, from 9-11AM. Join us for coffee, specialty lemonade, and scones from Eastbrook Coffee Company sponsored by the FC Friends and Big Brothers, Big Sisters. The Trail of Tears Walk on Saturday, October 22nd, will begin at the Old Cowan Road Park around 11AM and will end at the library. Food vendors, presenters, and other activities are planned. The Seed Library is returning the same week. That also happens to be National Friends of the Library Week. The week is dedicated to the Friends tooting their horn and celebrating the many ways they make a difference for the community through library support and programs. October will end with Halloween Hoopla on October 31st for families. We will have Trick-or-Treating, activities, and be in costume.

The Shelf, the library's official newsletter, continues to gain momentum and appreciation. Check your inbox the first week of each month for your new issue. It is chocked-full of great info, reviews, inserts, and a handy calendar! Follow us on Snapchat, Facebook, Instagram, Twitter, YouTube, Tiktok. #fclbry

A new survey, Tell Us about Your Visit, located by the entrance/exit will provide vital input from visitors. So, the next time you visit, complete the form and share your thoughts and experiences!

Thank you for your service and all my best,

Tina L. Stevens, Director



Stones River Regional Library Report September 2022

Welcome Jamie Ritter: Tennessee has a new State Librarian & Archivist: James “Jamie” Ritter. Jamie comes to the Tennessee State Library and Archives from the Maine State Library, where he served as State Librarian for eight years. Previously, he was the deputy director of the Camden (ME) Public Library.

Board Chair Workshop: An informal, **virtual** workshop will be held for library board chairs on Wednesday, August 31, 2022, from 1:00pm-2:00pm. This workshop replaces the meetings of the regional library boards, which have disbanded. We will be sending a Webex link to attendees.

Annual Trustee Training: This year’s Trustee Training for the Stones River Region area will be held on Tuesday, October 4, 2022, at the John P. Holt Brentwood Library. There will be another session on October 18, 2022, at the Art Circle Public Library in Crossville. Registration information and more details will be emailed in September.

Summer Reading Conference: Save the date for this year’s daylong Summer Reading conference, currently planned to be held in-person at the Tennessee State Library & Archives on Tuesday, October 25th. There will be another session at Art Circle Public Library in Crossville on November 10th.

Trustee Certification: <https://my.nicheacademy.com/tslatrusteecertification> The Tennessee Trustee Certification Program is made up of 10 self-paced modules that can be completed at any time and in any order. Modules have been divided into five areas of trustee responsibility – Advocacy, Finance, Personnel, Planning, and Policies & Bylaws, with two courses in each section. To register, please visit: https://docs.google.com/forms/d/e/1FAIpQLSf8FYqzGc4mtbJzyDZHfji9BPzY_vNqmwnfVy5PymrRFKrcRg/viewform?c=0&w=1 Please contact us if you have any difficulty accessing your courses.

Trustee Re-Certification Online Program: Trustees who certified in 2015-2016 are eligible for recertification. A five-module online training is available at <https://my.nicheacademy.com/tslaadvancedtrusteetraining>. Even if your board service is ending, you can be re-certified for a future term (certification is good for six years).

New Data Collection: The Excel workbook that records your circulation data includes some additional areas to report for the 22-23 fiscal year: program populations and meeting room information. We will see the questions on the 2023 installment of the Public Library Survey so start collecting your data on these areas now to be prepared.

Affordable Connectivity Program: This program provides a discount of up to \$30 per month toward internet service for eligible households and up to \$75 per month for households on qualifying Tribal lands. Eligible households can also receive a one-time discount of up to \$100 to purchase a laptop, desktop computer, or tablet from participating providers if they contribute more than \$10 and less than \$50 toward the purchase price. It is limited to one monthly service discount and one device discount per household. Downloadable applications are available on the Stones River Regional Library libguide (password: tnlibguides) or you can direct patrons to www.affordableconnectivity.gov.

California Mental Health Initiative: This series of videos, and a workbook developed by TN regional library staff, features scenarios involved patrons with mental health issues and the dos and don’ts of managing interactions with them in the library. A link to the workbook, which includes the video links, is on the home page of the Stones River Regional Library libguide (password: tnlibguides).

Title VI Training: If you need a resource for Title VI training for your staff, the Secretary of State’s office has one available at <https://sos.tn.gov/TitleVI>. This link is also in our Stones River Regional Library libguide on the Training page.



Upcoming Deadlines: Public Library Survey - September 30th (opens Sept 1st)
E-Rate Form 486 due October 29th
Maintenance of Effort (MOE) – October 31st

Tennessee State Library & Archives (TSLA) Events: “Second Saturday” Tours, guided tours of TSLA, are being offered through October. Tours begin at 10am and start every hour on the hour, with the last tour starting at 3pm. Tours and free and available, first come, first served.

Stones River Regional Library Training Opportunities for 2022

**Please note: Date, locations, and/or formats of trainings are subject to change. Please visit the Stones River Regional Library libguide for the full 2022-2023 training schedule.*

MedlinePlus Tutorial for Librarians and Health Educators **Credit Hours: 1**
Thursday, September 8, 2022, 11:00am – 12:00pm **Location: Available online (virtual) only.**
Presenter: Richard Wallace, East TN State University Medical Library

This class provides a tour of the MedlinePlus website and explains why MedlinePlus is a trusted reference for health information questions. It will provide librarians with the knowledge to present this resource to patrons.

Early Literacy Programs **Credit Hours: 5**
Wednesday, September 28, 2022, 9:00am - 3:00pm **Location: Stones River Regional Library**
Presenter: Pamela Martin Diaz

This workshop, presented by nationally renowned speaker, Pamela Martin Diaz, introduces library staff to the importance of starting early to support language acquisition, the fundamentals of brain and language development, and how to inspire and model adult strategies supporting that development while they talk, sing, read, and play together.

Branding & Promoting Your Library **Credit Hours: 4.5**
Friday, October 7, 2022, 9:30am - 3:00pm **Location: Stones River Regional Library**
Presenter: Caitlyn Haley, Red River Regional Library

Caitlyn Haley will define branding (in contrast to marketing) for libraries, providing tools and strategies to help library staff streamline the marketing process. Tips for creating a successful and professional social media presence will be presented along with activity time for hands-on exploration of the tools and resources provided.

Safety and Security Issues **Credit Hours: 4**
Wednesday, November 9, 2022, 10:00am – 3:00pm **Location: The John P. Holt Brentwood Library**
Presenter: Dr. Steve Albrecht, Consultant

Safety & security matters are an overwhelming topic of recent importance to libraries, running the gamut from what to do in a crisis, how to complete a disaster preparedness plan, to building safety in general. How do we keep ourselves and our patrons safe? Dr. Albrecht, the foremost library security expert, will discuss these topics and more.